



MINUTES OF THE SIXTH QAC MEETING

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University of Nis



Strengthening of master curricula in water resources management
for the Western Balkans HEIs and stakeholders

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1. Introduction

This document reports the fifth QAC meeting of the Erasmus+ Capacity Building in the Field of Higher Education project „Strengthening of master curricula in water resources management for the Western Balkans HEIs and stakeholders“ (SWARM), in a hybrid mode (on-line using Zoom as a tool for the meeting and in-person applying all measures for organizing meetings in the COVID-19 period) on 9th September 2021. The meeting was chaired by Milan Gocić (UNI).

The purpose of the meeting was to discuss quality plan and activities of the QAC team in more details. Only UNS representative didn't take part into this meeting.

The meeting agenda was adopted without changes.

2. Quality Assurance Committee meeting

Speaker:

Maria Manuela Portela, University of Lisboa (UL)

Milan Gocić, University of Nis (UNI)

Barbara Karleuša, University of Rijeka, Faculty of Civil Engineering (UNIRIFCE)

Maria Mavrova-Guirguinova, University of Architecture, Civil Engineering and Geodesy (UACEG)

Susann Andersen, Norwegian University of Life Sciences (NMBU)

Summary:

Meeting started at 12:00 after the SC meeting.

Milan Gocić presented the analysis of the second external evaluation report highlighting the following:

- Relevance:
 - The project activities specified in the project proposal correspond to the project objectives and addressing real problems and needs. They were realized delivering outcomes relevant to the objectives.
 - The target beneficiaries, as defined within the project proposal have participated in planned activities and organized events (seminars, training, etc.), and other measures were taken to support the project realization.
 - Relevance can also be confirmed by a relatively high number of participants, quality of presentations, and evaluation reports of these events.
- Efficiency:
 - Transformation of the project inputs to outputs is **confirmed** by well-documented reports for realized project activities and delivered outputs. No severe deviations

have been noticed in project executions and project plan, besides small delays due to the Covid pandemic, which is expected.

- Effectivity:
 - All delivered main outputs **match** the wider and specific objectives defined in the project proposal **achieving the main project goal** by including a high number of participants in the organized events.
- Impact:
 - My overall impression about the project is that it **fulfilled the expectations with a great impact**, although a relatively large number of participants was involved in project realization. All planned outcomes are being delivered or are in progress according to the initial project plan without deviations. Planned comparison of the situation before the project and after project realization can confirm the quality assessment of project deliveries and their impact besides the quantity measures specified in the management reports and delivery results.
- Sustainability:
 - As the curricula accreditation process is finalized and all training material delivered and courses initiated, I believe that the project consortium will continue to deliver courses with the support of the local and national government bodies, industry, and the University management ensuring financial and social sustainability.
- Overall conclusions:
 - The planned and realized project activities correspond to the project objectives and deliveries have outstanding quality. A small number of activities are still in progress according to the project plan and corrective measures from provided recommendations, giving evidence of excellent quality management.

Barbara Karleuša presented the progress on deliverable reporting. She stressed the following:

- **WP1, WP3, WP5** – all activities completed and all deliverables evaluated
- **WP2** - all activities completed and 1 deliverable (2.5) still has to be evaluated
- **WP4** – 2 activities completed and both (4.2, 4.4.) deliverables still have to be evaluated; 2 activities are in progress ...
- **WP6** - 1 activity completed and the deliverable has been evaluated; 5 activities are in progress
- **WP7** – 3 activities completed and 1 deliverable (7.2) still has to be evaluated and 3 activities are in progress ...
- 35 activities, 63 % completed – deliverables on the project web site
- 28 deliverables to be evaluated, (17) 61% done,
- (4) 14% late with evaluation, (7) 25% still in time

Barbara Karleuša also presented the report on the workpackage assessment and said that 6 reports on the work package assessment (Annex QA12) and that all WP were evaluated with **high marks** between **4 (very good)** and **5 (excellent)**.

Maria Manuela Portela presented the report on the project management assessment and two groups of questions:

- Overall assessment of the project management
 - Structure of project time schedule

- Communication between partners
- Timeliness of feedbacks from the coordinator when requested
- Incisiveness of coordination
- How do you rate overall the project management for the period of the last year?
- Evaluation of the level of involvement
 - Actively involved in the project development
 - Satisfied with the implementation of the project activities
 - Distribution among partners of tasks sharing

Maria Mavrova-Guirguinova presented the analysis of self-evaluation reports of implemented study programmes and developed subjects and concluded that the self-evaluation reports of implemented study programmes and developed subjects shows very good and excellent ratings for their testing in the academic year 2020-2021.

Susann Andersen presented the analysis of self-evaluation reports of trainings for professionals in the water sector and highlighted pros and cons of using online and in-person organization of events.

Milan Gocić presented the final quality report and that the final evaluation form will consist of

- the benefits and limitations of the project
- personal and professional experiences of being involved in SWARM project.

The QAC meeting finished at 14:15 h.

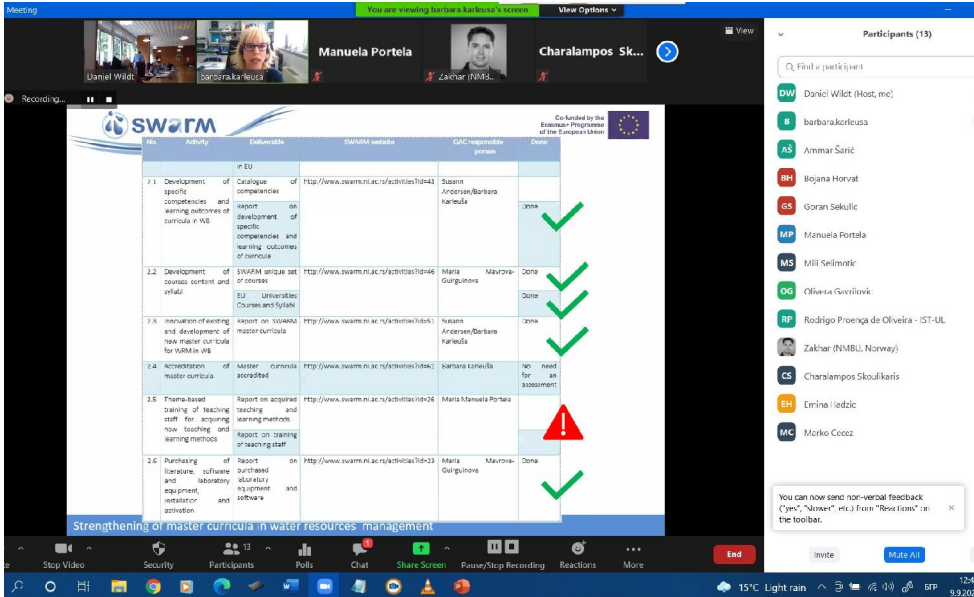
ANNEX I – Sixth QAC meeting agenda

Thursday, 9 th September 2021		
1 Hristo Smirnenski Blvd		
Sixth Quality Assurance Committee meeting		
Moderator: Milan Gocić		
12:00-12:05	Quality Assurance Committee participants registration	
12:05-12:20	Analysis of the second external evaluation report	Milan Gocić, UNI
12:20-12:35	Progress on deliverable reporting (Annex QA13)	Barbara Karleuša, UNIRIFCE
12:35-12:55	Report on the workpackage assessment (Annex QA12)	Barbara Karleuša, UNIRIFCE
12:55-13:10	Report on the project management assessment (Annex QA10)	Maria Manuela Portela, UL
13:10-13:20	Disinfection break / Coffee break	
13:20-13:35	Analysis of self-evaluation reports of implemented study programmes and developed subjects	Maria Mavrova-Guirguinova, UACEG
13:35-13:45	Analysis of self-evaluation reports of trainings for professionals in the water sector	Susann Andersen, NMBU
13:45-14:00	Final quality report	Milan Gocić, UNI
14:00-14:15	General discussion and closing the meeting	

ANNEX II – Attendance list

No.	Name	Institution acronym	Type of participation
1	Milan Gocić	P1-UNI	In-person
2	Slaviša Tajković	P1-UNI	In-person
3	Mladen Milanović	P1-UNI	In-person
4	Michael Tritthart	P2-BOKU	In-person
5	Daniel Wildt	P2-BOKU	In-person
6	Zakhar Maletskyi	P3-NMBU	Online
7	Susann Andersen	P3-NMBU	Online
8	Skoulikaris Charalampos	P4-AUTH	Online
9	Panagiotis Prinos	P4-AUTH	In-person
10	Petar Filkov	P5-UACEG	In-person
11	Maria Mavrova-Guirguinova	P5-UACEG	In-person
12	Silvia Lacova	P5-UACEG	In-person
13	Barbara Karleuša	P6-UNIRIFCE	Online
14	Bojana Horvat	P6-UNIRIFCE	Online
15	Maria Manuela Portela	P7-UL	Online
16	Rodrigo Proenca de Oliveira	P7-UL	Online
17	Emina Hadžić	P9-UNSA	Online
18	Ammar Šarić	P9-UNSA	Online
19	Mili Selimotić	P10-UNMO	Online
20	Marko Čeček	P10-UNMO	Online
21	Aleksandra Petrović	P11-UPKM	In-person
22	Nebojša Arsić	P11-UPKM	In-person
23	Jelena Rajović	P12-AASKM	Online
24	Goran Sekulić	P13-UoM	Online
25	Biljana Šćepanović	P13-UoM	Online
26	Ivana Čipranić	P13-UoM	Online
27	Olivera Gavrilović	P14-PWMC VV	Online

ANNEX III – Accompanying photos



The screenshot shows a Zoom meeting interface. At the top, there are video thumbnails for Daniel Wilit, Barbara Karleuca, Manuela Portela, Zakhar (NMBU), and Charalampos Skoulikaris. The main content is a presentation slide titled "Strengthening of master curricula in water resources management". The slide contains a table with the following data:

No	activity	Deliverable	SWARM website	QAC responsible person	Done
7.1	Development of specific competencies and learning outcomes of curricula in VET	Catalogue of competences	http://www.swarm.ac.rs/activities/1044	Suzana Arsenovic-Barbara Karleuca	Done ✓
7.2	Development of course content and syllabi	SWARM unique set of courses	http://www.swarm.ac.rs/activities/1046	Maria Mauro-Galguinone	Done ✓
7.3	EU Universities Courses and syllabi				Done ✓
7.4	Revision of existing and development of new master curricula for VET in VET	Report on VET master curricula	http://www.swarm.ac.rs/activities/1045	Suzana Arsenovic-Barbara Karleuca	Done ✓
7.5	Implementation of master curricula	Master curricula accredited	http://www.swarm.ac.rs/activities/1043	Barbara Karleuca	no need an assessment
7.6	Theme-based training of teaching staff for acquiring new teaching and learning methods	Report on acquired teaching and learning methods	http://www.swarm.ac.rs/activities/1042	Maria Manuela Portela	! (Warning icon)
7.7	Theme-based training of teaching staff for acquiring new teaching and learning methods	Report on training of teaching staff	http://www.swarm.ac.rs/activities/1041	Maria Mauro-Galguinone	Done ✓
2.0	Purchasing of literature, software and laboratory equipment and installation and activation	Report purchased laboratory equipment and software	http://www.swarm.ac.rs/activities/1040	Maria Mauro-Galguinone	Done ✓

Below the table, the text "Strengthening of master curricula in water resources management" is visible. To the right of the slide, a list of 13 participants is shown, including Daniel Wilit (Host, me), Barbara Karleuca, Ammar Saric, Bojana Horvat, Goran Sekulic, Manuela Portela, Milil Selimovic, Olivera Gervizovic, Rodrigo Proenca de Oliveira - IST-UL, Zakhar (NMBU, Norway), Charalampos Skoulikaris, Drina Iedjic, and Marko Cecic.







